

PRINTING LABELS

Labels can be printed in Infinite Campus from several different sub-modules. Listed below are the paths to create the different labels and the label type needed.

Mailing Labels

Navigate to: *Census > Reports > Mailing Labels* (or, for teachers) *Instruction > Reports > Roster Label*

Label Type:

Avery 5160 or equivalent

Adobe Note:

With Adobe 6 or 7, you will need to change the options on the Print screen:

1. In the Page Handling section, change the Page Scaling to: 'None'.
2. In the Page Handling section, deselect all other checkboxes.

